



# Before & After School Child Care Program

Grades K-8

2019-2020

4401 W. 215<sup>th</sup> Street, Fairview Park, OH 44126

440-331-6553 [MessiahSchoolFairview.org](http://MessiahSchoolFairview.org) [school@messiahfp.org](mailto:school@messiahfp.org)

## **PROGRAM GOALS:**

- Provide safe, convenient care for students and families.
- Establish flexible and affordable fee schedule for extended care services.

## **PROGRAM HOURS:**

Before Care: 7:00-8:30 A.M

After Care: 3:30-6:00 P.M.

## **FEE STRUCTURE (per child per day):**

- \$2 per 30 minute increment (per child)
- Late pick-up: \$3 per 5 minute increment (per child) after 6:00 pm
- Before/After Care fees will be billed once per month through FACTS, based on the times parents sign students in/out of Before/After Care.

## **DROP-OFF/PICK-UP PROCEDURES**

1. **For safety reasons, parents are required to walk in and sign their child in when dropping off for Before Care. Parents who fail to do so will be assessed an additional \$3 fee per day.**
2. Parents **are required** to walk in and sign their child out when picking up from After Care.
3. Drop off/pick up parking for Before Care/After Care is along W. 215<sup>th</sup> Street only. No parking in the Atrium area, as this is a bus lane.
4. If someone other than the parent or guardian is picking up a child, the school must be notified in advance.
5. Prompt pick-up is expected. Late fees apply. Families regularly late picking up may be removed from the program. If the supervisor is not available to stay late, and family has not arranged transportation, student safety will be ensured by another staff member or the Fairview Park Police Department.

## **STUDENT RULES**

1. Behavior of students is expected to be consistent with regular school time behavior.
2. Students will remain seated and are required to be quiet and engaged in school work, reading, or other activities that are provided by the Child Care Program.
3. Though students are permitted to play quiet video games during Before/After Care, video games WILL be monitored. Students found playing violent or otherwise inappropriate games will have their device confiscated (to be picked up by a parent), and will lose the privilege to play video games for one quarter. A repeat offense will result in the loss of video game privileges for the remainder of the year.
4. Students, **with parent**, must report directly to the Before Care Room, and **are not permitted** to visit their classrooms and drop off book bags or other items. Any student found in the building before 8:40 A.M. will be taken to the Before Care Room and a fee will be assessed.
5. If a student consistently violates rules established by the Before/After Care Supervisor, he/she may be removed from the program. Rules are posted in the Before/After Care Room.
6. Failure to pay fees may result in removal from the program.